

**ZONING HEARING BOARD**  
**Londonderry Township, Dauphin County**  
**APPLICATION FOR VARIANCE/SPECIAL EXCEPTION/APPEAL**

1. Application For: ( ) Variance ( ) Special Exception ( ) Appeal of Zoning Officer Decision

2. Name of Applicant/Appellant: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

*Note: If the applicant is not the owner, a notarized statement of authorization from the owner must be submitted with the application.*

3. Will Applicant/Appellant be represented by an Attorney? \_\_\_\_\_

Attorney's Name & Address: \_\_\_\_\_

4. Name of Property Owner of Record: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

5. Subject Property Location: \_\_\_\_\_

Subject Property Zoning District: \_\_\_\_\_ Dauphin Co. Tax Parcel No. \_\_\_\_\_

6. Applicable Section(s) of the Zoning Ordinance: \_\_\_\_\_

\_\_\_\_\_

7. Existing Use of Land/Buildings: \_\_\_\_\_

8. Proposed Use of Land/Buildings: \_\_\_\_\_

9. Additional Requirements - Include 8 copies of each of the following:

- a. A scaled site plan with sufficient detail and accuracy to depict the nature of the request including all existing/proposed improvements. Include aerial imagery showing the subject property in relation to adjoining parcels and their property improvements.
- b. Names and addresses of adjoining property owners, including properties directly across a public right-of-way.
- c. Narrative:
  - Variance Applications: Provide a written description of the requested relief in sufficient detail to demonstrate compliance with each of those criteria listed in Section 407 of the Zoning Ordinance.
  - Special Exception Applications: Provide a detailed written description of the request.
  - Appeals: Provide a detailed narrative of the appeal.

10. Fees: The nonrefundable hearing fee is \$500 as set forth by Resolution. Additionally, the applicant shall be required to pay all public notice and advertising costs.

11. Signature - Please carefully read the following:

Applicants must be fully prepared to explain their proposal, either in person, or by an authorized representative. You may appear with or without legal counsel. Statements before the Zoning Hearing Board are made under oath, and every applicant or witness is subject to cross-examination and general questioning by the Board or by other interested parties. The Board must make its decision based on the record, which is created by your presentation of all relevant facts. If approved, the applicant will receive a written decision from the Solicitor of the Zoning Hearing Board stating the terms and conditions of the approval. Any party aggrieved by a decision of the Zoning Hearing Board, may appeal such decision within 30 days as prescribed by Pennsylvania Law (Act 247 of 1968, as amended). As such, no permits will be issued until the 30-day appeal period has lapsed. If the applicant fails to provide the information requested, the Zoning Hearing Board reserves the right to reject the application.

I hereby certify that the information submitted in accordance with this application is true and correct, and I further agree to pay for those costs outlined above.

\_\_\_\_\_  
**Applicant's Signature**

\_\_\_\_\_  
**Date**

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**TOWNSHIP USE ONLY**

Date Received: \_\_\_\_\_ Fee: \_\_\_\_\_ Hearing Date: \_\_\_\_\_

Dates Advertised: \_\_\_\_\_ Publication: \_\_\_\_\_

Date Property/Municipality Posted: \_\_\_\_\_ Date Contiguous Properties Notified: \_\_\_\_\_

Date Applicant Notified: \_\_\_\_\_

Date of Decision: \_\_\_\_\_ Order: \_\_\_\_\_

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